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25X1A

File 1

ILLEGIB

Approved For Release 2000/04/12 : CIA-RDP64-00360R

ADVICE OF ALLOTMENT AUTHORIZATION			ALLOTMENT TITLE	
TO : DCI			ALLOTMENT SYMBOL 5-1004-50-006	
			APPROPRIATION	
FROM: Budget Division <input type="checkbox"/> VOUCHERED <input checked="" type="checkbox"/> UN VOUCHERED			ADVICE NO. 1695-1	
			FISCAL YEAR 1955	
	01 PERSONAL SERVICES	02-09 ALL OTHER	00 UNDISTRIBUTED	TOTAL
Previous Total			25X1A	
Increase				
Current Qtr.				
Subsequent Qtr.				
Decrease				
Current Qtr.				
Subsequent Qtr.				
New Total				
QUARTERLY DISTRIBUTION				
1 Jul - 30 Sep				
1 Oct - 31 Dec				
1 Jan - 31 Mar				
1 Apr - 30 Jun				
Remarks: 25X1A Project [REDACTED] contract NO Description FN-95 Design of Special Equipment ED-1806 Special Chemical Processing FP-1054 Film Procurement				
25X1A				
DATE 30 June 1955				
Approved For Release 2000/04/12 : CIA-				

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CIA AGENCY REGULATION - NUMBER 80-3

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" (1) The Advice of Allotment Authorization issued to an official will constitute his authority for incurring obligations for projects or activities under his operating and administrative jurisdiction.

(2) The responsibility for controlling obligations against an allotment rests with the allottee who will be held responsible for any obligation or expenditure made or authorized. It is incumbent upon all Agency officials to make no commitments involving the payment of appropriated funds until appropriate reservations of funds have been established in advance by the Comptroller. Overdrafts in the allotment accounts resulting from failure to obligate funds in advance may indi-

(3) In order to comply with Agency regulations and to avoid overdrafts, it will be the responsibility of each allottee to establish such internal procedures, administrative instructions and limitations of authority within his office as may be necessary to assure that obligations incurred are kept within funds available therefor.

(4) To assist officials in maintaining effective controls over their obligations, the Accounting Section will furnish monthly financial reports that will reflect allotment account balances. Form No. 32-19, "Memorandum Record of Obligation" may be used to maintain a current control of obligations. Agency officials are urged to consult freely with the Accounting Section regarding allotment account available balances and with budget analysts concerning adjustments in total allotments or quarterly allocation thereof."

NOTE

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001001719

ADVICE OF ALLOTMENT AUTHORIZATION

0002401

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